

**GOVERNMENT OF PAKISTAN**  
**Pakistan Meteorological Department**  
**Flood Forecasting Division (FFD)**  
**46 Jail Road Lahore**



**(INVITATION TO BID)**

F. No. \_\_\_\_\_

- 1) Dry Batteries
- 2) Lead Acid Batteries
- 3) Modem
- 4) Wind Speed Sensor (Aluminum)
- 5) Wind Direction Sensor (Aluminum)
- 6) Temperature/Humidity Sensor
- 7) Datalogger
- 8) Rain Guage's Funnel Filter

**Chief Meteorologist**  
**PAKISTAN METEOROLOGICAL DEPARTMENT**  
**Flood Forecasting Division (FFD)**  
**46-Jail Road, Lahore**  
**Phone No. 042 99200208**  
**Fax No. 042 99200209**

**TENDER NOTICE**

Pakistan Meteorological Department, Lahore invites sealed quotations from reputable firms registered with the Sales Tax & Income Tax Departments for supply of following items.

S. Nos.	Description of items	Quantity	Dates & time
01.	Dry Batteries (12V-40AH)	50 Nos.	<b>25-05-2024</b> <i>Closing at 11:00 a.m.</i> <b>Opening</b> <b>at</b> <b>11:30 a.m.</b>
02.	Batteries, Lead Acid (12V-145AH)	04 Nos.	
03	Modem	07 Nos.	
04	Wind Speed Sensor	06 Nos.	
05	Wind Direction Sensor	02 Nos.	
06	Temperature/Humidity Sensor	10 Nos.	
07	Datalogger	06 Nos.	
08	Rain Guage Funnel Filter	10 Nos.	

**Instruction to Bidders:**

1. Separate tender for each item under sealed cover clearly written the name of item on the envelope should be reached.
2. This office on or before the above-mentioned date up to **11:00 PST** & will be opened on the same date at **11:30 PST**.
3. Department reserves the right to accept or reject any items or all tender as per PPRA rules.
4. The tender must accompany by a Pay Order of 2% earnest money including all taxes (refundable) in favor of **Chief Meteorologist Flood Forecasting Division 46 Jail Road, Lahore.**
5. Tender documents (Free of cost) can be downloaded from websites: [www.ppra.org.pk](http://www.ppra.org.pk) or [www.pmd.gov.pk](http://www.pmd.gov.pk).

**(SHAHID ABBAS)**  
 Chief Meteorologist  
 FFD Lahore  
 Ph. No. 042 99200208

## **SPECIFICATION OF ITEMS**

**Item No. 01: SPECIFICATION OF DRY BATTERIES.**

S. No.	Description of store	Quantity
1.	Dry Batteries 12V - 40AH (Maintenance Free) Warranty: at least 01 Year	50 Nos.

**Item No. 02. SPECIFICATION OF LEAD ACID BATTERIES.**

S. No.	Description of store	Quantity
1.	Batteries, Lead Acid 12V - 145AH (Maintenance Free) Warranty: at least 01 Year	04 Nos.

**Item No. 03. SPECIFICATION OF MODEM.**

S. No.	Description of store	Quantity
1.	Modem GSM Modem (MIKROE 1720) Customized ckt with Antenna & VGA Cable	07 Nos.

**Item No. 04. SPECIFICATION OF WIND SPEED SENSOR.**

S. No.	Description of store	Quantity
1.	Wind Speed Sensor (Aluminum) 0-5-volt, pulse type, Supply voltage: 9-24 Volt	06 Nos.

**Item No. 05. SPECIFICATION OF WIND DIRECTION SENSOR.**

S. No.	Description of store	Quantity
1.	Wind Direction Sensor (Aluminum) Resolution: 22.5 deg Supply Voltage: 12-36 volt o/p: 0.4 to 2 volts	02 Nos.

**Item No. 06. SPECIFICATION OF TEMPERATURE/HUMIDITY SENSOR.**

S. No.	Description of store	Quantity
1.	Temperature/Humidity Sensor, (Customized) RTD Sensor along with sleeve Protective probe with Air pores, Made of Brass	10 Nos.

**Item No. 07. SPECIFICATION OF DATALOGGER.**

S. No.	Description of store	Quantity
1.	Datalogger Solderable Micro control Module (SQM4-K70-W) Elnico (Along with other PCB Accessories including acrylic casing Box)	06 Nos.

**Item No. 08. SPECIFICATION OF RAIN GAUGES FUNNEL FILTER.**

S. No.	Description of store	Quantity
1.	Rain Gauges Funnel Filter (Customized) 5", Aluminum made	10 Nos.

**INSTRUCTIONS TO BIDDERS  
TERMS AND CONDITIONS**

GOVERNMENT OF PAKISTAN  
PAKISTAN METEOROLOGICAL DEPARTMENT  
Flood Forecasting Division (FFD)  
46-Jail Road Lahore

**(All pages (form of Quotations & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.)**

1. Any addition, deletion or modification of any clause of the procurement terms & conditions of PMD by vendor will not be acceptable and may lead to rejection of the bid.
2. Only registered suppliers, who are on Active Taxpayer List (ATL) of FBR are eligible to participate in tender. Please also attach the certificate supporting being Active Taxpayer as per requirement of FBR.
3. The supplier is well established firm / company in the business of relevant field with sound financial status.
4. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of PMD.
5. The bidder is required to furnish in form of pay order equivalent to 2% of the total bid price as Earnest Money in favor of "Chief Meteorologist Flood Forecasting Division, Lahore. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.
6. Part / Advance payment is not allowed.
7. After opening of bids PMD, Lahore will examine the bid completeness as per tender documents.
8. Purchase order(s) will be awarded to the lowest and technically recommended bidder (s) on the basis of item wise/ subtotal wise/ grand total wise according to the nature of item.
9. PMD, Lahore will follow the PPRA rule of Single **stage two envelope procedure:**
  - The bid shall comprise **two separate envelopes:** Each envelope shall contain separately the financial proposal and technical proposal.

- The envelop shall be marked as “**FINANCIAL PROPOSAL**” and “**TECHNICAL PROPOSAL**” in bold and legible letters to avoid confusion.
  - Initially, only the envelop marked “**TECHNICAL PROPOSAL**” shall be opened.
  - The envelop marked as “**FINANCIAL PROPOSAL**” shall be retained in the custody of PMD, Lahore without being opened.
  - PMD shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
  - During the technical evaluation no amendments in the technical proposal shall be permitted.
  - The financial proposals of bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance.
  - After the evaluation and approval of the technical proposal PMD, shall at a time within the bid validity period, publicly open the financial proposals of the technically accepted bids only. The financial proposals of bids found technically non-responsive shall be returned un-opened to the respective bidders.
10. Bidders cannot challenge the finding of the evaluation or ask for reason of disqualification.
11. The bid should be submitted in a sealed envelope up to May 21<sup>st</sup>, 2024 on or before 1100PST and will be opened on the same date at 1130PST in the presence of available bidders.
12. The envelope should be marked as under:
- PAKISTAN METEOROLOGICAL DEPARTMENT  
Flood Forecasting Division (FFD)  
46-Jail Road, Lahore  
Tel:
13. The envelope shall also bear the word “CONFIDENTIAL” and following identification quotation of “\_\_\_\_\_”.
14. If the delivered goods / services are not according to the required quality standards/specification, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in Quotation, otherwise the purchase /work order will be cancelled after due date with confiscation of earnest money.
15. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
16. Payment will be made on submission of Invoice in the name of “Pakistan Meteorological Department, Lahore “with GST invoice and copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation and PMD acceptance / inspection thereof.
17. All prices should be valid for **60days**, withdrawal or any modification of the original offer within the validity period shall entitle PMD to forfeit the earnest money in favor of the PMD and /or put a ban on such vendor participation in PMD tenders/ works.
18. It is the sole responsibility of the agent/ supplier/ manufacturer t comply with the applicable laws, be national or international.
19. In case of any dispute, decision of the Chairman Purchase Committee will be final a binding upon the parties.

20. The PMD reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.

21. PMD, Lahore reserves the right to accept or reject the bid if:

- Received without earnest money
- Received later than the date and time fixed for tender submission
- The tender is unsigned / unstamped.
- The offer is ambiguous
- The offer is conditional
- The offer is from a firm, which is black listed by any Govt. Office.
- The offer is received by telephone /fax.
- Any unsigned / ambiguous erasing, cutting / over writing etc. is made.

22. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise, the tender will not be considered under any circumstances.

- a. Please quote the rates on our Form of Quotation (may be printed on the company letter head) otherwise your bid may be rejected.
- b. Terms and Conditions should be attached with technical bids, otherwise your tender /bid(s) may be rejected.

23. I/We the undersigned certify that the terms and conditions are contained in the documents vise Terms and conditions for Tender Notice of PMD, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into.

- Company / Vendor Name:
- Postal Address:
- Telephone / Mobile No.
- Email:
- GST No.:
- NTN:

Signature: \_\_\_\_\_  
(Participating firm)

**(SHAHID ABBAS)**  
Chief Meteorologist  
FFD Lahore

## **QUALIFICATION CRITERIA**

- The firm/ supplier must be registered with GST/ Income Tax Department.
- The firm/ supplier must be included in Active Taxpayer List.
- The firm/ supplier must not be black listed by procuring agency.

## **BID EVALUATION CRITERIA:**

1. Brief Profile of firm / company on company letter head (maximum 02 pages)
2. Related work experience in years.
3. Must attach List of Clients/Copies of GST & NTN Certificates /Certificate of Active Tax Payer.
4. All interested bidders are required to submit the **samples (only in those items where the sample are required)** well before opening of tender
5. Technical Evaluation will be done on the basis of detailed specification / sample provided. Any offer/ sample not meeting the standard shall be rejected
6. After the evaluation and approval of the technical proposal PMD, shall at a time within the bid validity period, publicly open the financial proposals of the technically accepted bids only. The financial proposals of bids found technically non-responsive shall be returned un-opened to the respective bidders.

## **GENERAL OR SPECIAL CONDITIONS OF CONTRACT**

- a) Purchase / work order (s) will be awarded on item wise basis as mentioned in form of quotation.
- b) In case of placement of contract supplier is required to pay STAMP DUTY to Government of Sindh or require to submitted STAMP PAPER @0.35% of the contract value to this office under Article 15(a) of the Schedule to the Stamp Act, 1899.
- c) Successful Tenderer / Firm is required to submit 2% Earnest Money of the total contract value including all taxes, this amount will be converted into Security Deposit, and firm will deposit the remaining 3% amount of security deposit, required other than Earnest Money amount available with Department within 5days, time failing which the Earnest Money will be forfeited and risk purchase effected at the cost of such defaulting firm.

## **DELIVERY TIME OR COMPLETION SCHEDULE/ PENALTY CLAUSE**

1. Delivery of Stores: Store is required on F.O.R., Karachi basis at C.M.S., Karachi within one month from the date of contract on free delivery to consignee basis, including all Taxes and other charges livable, if any.
2. If the vendor fails to deliver the goods / services to Central Meteorological Store, Karachi in time then the penalty will be charged as under:
  - a. 1% per day of the invoice price for 5 working days.
  - b. 2% per day of the invoice price for further 5 working days.
  - c. If the vendor fails to deliver the goods / service during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.



**FORM OF BIDS**

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**FORM OF CONTRACT**

**GOVERNMENT OF PAKISTAN  
PAKISTAN METEOROLOGICAL DEPARTMENT  
FLOOD FORECASTING DIVISION (FFD)  
46-JAIL ROAD, LAHORE**

No.

**PURCHASE ORDER**

SUB.: **SUPPLY OF MISCELLANEOUS ITEMS.**

- Office of Issue : **Chief Meteorologist, Pakistan Meteorological Department, Flood Forecasting Division, 46-Jail Road, Lahore.**
1. Name & address of Supplier :
2. Supplier's Quotation No. and date. :
3. (a) Supplier's National Tax No. :  
(b) Sales Tax Reg. No. :
4. a) Name of Indenter/ Purchaser. : **Chief Meteorologist, Pakistan Meteorological Department, Flood Forecasting Division, 46-Jail Road, Lahore.**  
b) Purchaser's National Tax No. :
5. Tender No. & Date. :
6. (a) Debits in respect of deliveries raised against : Director General, Sub-Office of A.G.P.R., Lahore.  
(b) Cost debatable to Head. :
7. The Indenting/Purchasing Department. : Government Department.
8. Delivery Schedule/date of delivery :
9. Place of delivery/Terms of delivery : Free delivery to consignee at Karachi.
10. Designation and address of consignee :
11. Specification of Supply : As per description of stores given in clause No.16 of this Purchase Order
12. **Payment:-**  
(a) Supply of Stores and Payment : Cheque of payment will be issued by the Director General, Sub-Office of A.G.P.R, Lahore. Cheque of payment issued by the D.G.P.R, Lahore will be delivered to **M/s. , Lahore** by D.D.O, Cash, Flood Forecasting Division, 46-Jail Road Lahore  
(b) Year of payment :
13. **Inspection:-**  
(a) Inspection Authority :  
(b) Place of Inspection :
14. Special Instructions:  
a) Please note that the price has been accepted on firm and final basis and as such no increase in the price will be admissible even if any new tax/duty is levied by the Government after submission of your quotation and Purchase Order price will remain un-changed.  
b) Any loss or demurrage etc. incurred due to in-appropriate packing or noncompliance of instruction contained in the Purchase Order will be your responsibility on your account.  
c) The supplier shall be bound to replace such stores which are subsequently found sub-standard/ defective during their use by the end user.
15. You have furnished the pay order No.                      dated                      issued from  
amounting to and pay order                      dated issued from

Same **bank** amounting to Rs.800 as security deposit. These pay orders will be returned back only after successful execution of the Purchase Order.

**16. DESCRIPTION OF STORES: -**

S No.	Description of store	Origin/Brand	Qty.	Unit Price With Taxes in Rs.	Total Price With Taxes In Rs.
1					

**SAHAD ABBAS**  
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