

**GOVERNMENT OF PAKISTAN**  
**Pakistan Meteorological Department**  
**Meteorological Complex, Headquarter (Camp) Office**  
**University Road Karachi**



**(Bidding Documents)**

**F. No. IP-2(3)/2020-21/1**

**SECTION-I: SUPPLY ON F.O.R. BASIS**

- 1) CHEMICALS**
  - 2) WORKSHOP MATERIALS/MISCELLANEOUS ITEMS**
  - 3) MACHINERY AND EQUIPMENTS**
  - 4) OFFICE STATIONERY** (*Including Photo stat papers & continuous sheets*)
  - 5) TONERS FOR PHOTO COPIERS & PRINTERS**
- Etc.**

*F.O.R. Terms & Conditions*

**SECTION-II: SUPPLY ON F.O.B./C.I.P BASIS**

- 1) MET. BALLOONS** (*Different types*)
  - 2) Met. Instruments** (**Different types**)
- F.O.B. Terms & Conditions*  
*2020- 2021*

**Chief Meteorologist**  
**PAKISTAN METEOROLOGICAL DEPARTMENT**  
**Meteorological Complex, University Road, Karachi**  
Phone No. 021-99261425  
Fax No. 021-99261405

## **Tender Notice**

**TENDER NOTICE NO. 1 (2020-21)**

Pakistan Meteorological Department, Karachi invites sealed quotations from reputable firms registered with the Sales Tax & Income Tax Departments for supply of following items.

S. Nos.	Description of items	Quantity	Dates & time
<b>SECTION-I: Items to be purchased on F.O.R. Karachi Basis</b>			
01	Caustic Soda in flakes	7,000Kgs.	<b>11-11-2020</b> <i>Closing at 11:00 a.m.</i>  <b>Opening</b> <b>at</b> <b>11:30 a.m.</b>
02	Ferrosilicon	5,000Kgs.	
03	Workshop Materials	Different items	
04	Brass Rods	Different types	
05	Inverter Air conditioner (i) 2 tons with installation. (ii) 1.5tons with installation.	02 Nos. 02Nos.	
06	Dry Batteries (12V- 150AH) Dry, Gel	15 Nos.	
07	Solar System with accessories	Diff	
08	Digital Automatic Telescope for moon sighting	01No.	
09	Photostat Papers (Imported, Branded), A4 & Legal Size	450 Reams	
10	Computer Continuous Sheets (80 Columns)	200 Boxes	
11	Office Stationery	Different types	
12	Toner for different Photocopiers	Different types	
13	Printer Toner , Cartridges and Ribbons	Different types	
<b>SECTION-II: Items to be purchased on F.O.B or C.I.P basis (By opening L/C)</b>			
01	i) Met. Balloons (30Gms.)	7,000 Nos.	<b>25-11-2020</b> <i>Closing at 11:00 a.m.</i>  <b>Opening</b> <b>at</b> <b>11:30 a.m.</b>
	ii) Met. Balloons (100Gms.)	5,000 Nos.	
02	i) Vaisala HUMICAP Humidity and Temperature Probe HMT330 or Equivalent	03 Sets	
	ii) Vaisala Digital Barometer PTB 330 with display or Equivalent	03 Sets.	

**Terms and conditions:**

- 1). Separate tender for each item under sealed cover clearly written the name of item on the envelope should be reached this office on or before the above mentioned date up to **11:00 PST** & will be opened on the same date at **11:30 PST**.
- 2). Department reserves the right to accept or reject any items or all tender as per PPRA rules.
- 3). The tender must accompanied with a Pay Order of 2% earnest money including all taxes (refundable) in favour of **Director General, Pakistan Meteorological Service, Karachi**.
- 4). Tender documents (Free of cost) can be downloaded from websites: [www.ppra.org.pk](http://www.ppra.org.pk) or [www.pmd.gov.pk](http://www.pmd.gov.pk)

**(DR. MUHAMMAD HANIF)**  
 Chief Meteorologist  
 for Director General  
 Ph.# 021 99261425

**SECTION-I**

**FOR SUPPLY ON F.O.R BASIS**

T/E No. IP-2(3)/C.S/548/2020-21

Due open on 11-11-2020 at 11:30 PST

**Item No. 01: SPECIFICATION OF CAUSTIC SODA IN FLAKES.**

Description of Store	Quantity
<p><b>Caustic Soda</b> in flakes as 94% to 99% purity.</p> <p><b>Packing:</b> Packed in metallic drum or Plastic drum containing 25Kgs. (excluding the weight of packing material). Packing must be suitable for Railway transportation.</p> <p><b>Note:</b> a) <b>5Kgs. of Caustic Soda is required with quotation (Technical Proposal) for testing purpose.</b></p> <p>b) <b>If, Tax/Duties already paid at the time of import, EXEMPTION CERTIFICATE from FBR must be attached, undertaking from supplier will not be accepted.</b></p>	<p><b>7,000Kgs.</b></p>

**FORM OF QUOTATION FOR THE SUPPLY OF "CUSTIC SODA".**

Item No. 01

File# IP-2(3)/C.S/548/2020-21

<b>Description of store</b>	<b>Unit Price with GST (Rs.)</b>	<b>Qty</b>	<b>Total Price with GST (Rs.)</b>
<p><b>Caustic Soda</b> in flakes with 94% to 99% purity.</p> <p>Note: <i>Caustic Soda must provide desired Hydrogen Gas pressure on mixing with water and Ferrosilicon this Gas is used to fill in Met. Balloons.</i></p> <p><b>Packing:</b> Packed in metallic drum or Plastic drum containing 25Kgs. (excluding the weight of packing material). Packing must be suitable for Railway transportation.</p>		<b>7,000Kgs.</b>	
<b>Total Amount:</b>			

T/E No. IP-2(3)/Ferro/549/2020-21

Due open on 11-11-2020 at 11:30 PST

**Item No. 02: SPECIFICATION OF FERROSILICON.**

Description of Stores	Quantity
<p><b>Ferrosilicon</b> Granular form (Silicon content 73% to 75%)</p> <p><b>Size:</b> 0.25mm to 1mm (As per sample)  <b>Typical Analysis:</b> Standard 75%</p> <p><b>Packing:</b> Must be double packed in plastic bags containing 25Kgs. of ferrosilicon suitable for  Railway transportation.</p> <p><b>Note:</b> a) 5Kgs. of Ferrosilicon is required with quotation (Technical Proposal) for testing purpose.</p> <p>b) If, Tax/Duties already paid at the time of import, an <b><u>EXEMPTION CERTIFICATE</u></b> from FBR  must be attached, undertaking from supplier will not be accepted.</p>	<p><b>5,000Kgs.</b></p>

**FORM OF QUOTATION FOR THE SUPPLY OF “FERROSILICON”.**

Item No. 02

File# IP-2(3)/Ferro/549/2020-21

<i>Description of store</i>	<i>Unit Price with GST (Rs.)</i>	<i>Qty</i>	<i>Total Price with GST (Rs.)</i>
<p><b>Ferrosilicon</b> Granular form (Silicon content 73% to 75%)</p> <p><b>Size:</b> 0.25mm to 1mm (As per sample) <b>Typical Analysis:</b> Standard 75%</p> <p><b>Packing:</b> Must be double packed in plastic bags containing 25Kgs. of ferrosilicon suitable for Railway transportation..</p> <p><b>Note:</b> <i>Ferrosilicon must provide desired pressure of Hydrogen Gas on mixing with Caustic Soda and water, this Gas is used to fill in Met. Balloons.</i></p>		5,000Kgs.	
<b>Total Amount:</b>			



T/E No. IP-2(3)/WS Material/550/2020-21

Due open on 11-11-2020 at 11:30 PST

**Item No. 03: SPECIFICATION OF WORKSHOP MATERIALS.**

S. No	Name of Articles	Origin or Equivalent	Justification/Used	Quantity
1	Solid Brass Scrap (As per Sample)	Imp/Local	Molding Shop	200Kgs
2	S/Steel Screw Size:4mm Length ¾” (As per Sample)	Imp/Local	Anemometers	3000 Nos.
3	S/Steel Screw Size:4mm Length ½ ” (As per Sample)	Imp/Local	Anemometers	1000 Nos.
4	S/Steel Screw Size:3mm Length ½ ” (As per Sample)	Imp/Local	Anemometers	500 Nos.
5	Cotton Waste (Pure Cotton) As per Simple	Imp/Local	MWS	50 Kg.
6	Bearing Precision No.626	England/Equiv	Anemometer	50 Nos.
7	Mobil Oil No. 30/40 (Havoline) 4 litres /can	Imp/local	M. Shop	10 cans
8	Grip Plair 12" (As per sample)	Imp/local	Tool Section	03 Nos.
9	Adjustable Screw Wrench 6" (As per Sample)	Imp/local	Tool Section	03 Nos.
10	Adjustable Screw Wrench 10" (As per Sample)	Imp/local	Tool Section	03 Nos.
11	Adjustable Screw Wrench 12" (As per Sample)	Imp/local	Tool Section	03 Nos.
12	Welding rods 12 no Original (As per Sample)	Imp/local	Tool section	50Kgs
13	Grease (As per Sample)	Imp/local	Carpentry	10kgs
14	Sohaga (As per Sample)	Imp/local	Molding	10kgs
15	Insitol Plastic Dana	Imp/local	Manufacturing	15kgs
16	ABS plastic dana (As per sample)	Imp/local	Manufacturing	15kgs
17	Soldering Iron 150 Watts with 5 tips (As per Sample)	Imp/local	Rain Guage	2Nos
18	Grinding Wheel OD 8” thickness 1” ID 1” (2 rough and 2 smooth) grade 60 (sample)	Imp/Local	General Tools	4sets
19	Plair (As per sample)	Imp/Local	General Tools	3Nos
20	Chisel (As per sample)	Imp/Local	Anemometer	6Nos
21	Threading Tap 1mm to 12mm (As per Sample)	Imp/Local	Machine	1set
22	Fixed Die set 1mm to 12 mm (As per Sample)	Imp/Local	Machine	1 set
23	Buffing White cotton Wheel size 6” (As per Sample)	Imp/Local	Machine	6Nos
24	Grinding Disk 5” (As per Sample)	Imp Local	Machine	3Nos
25	Cutting Disc 5” (As per Sample)	Imp/local	Machine	6Nos
26	Cut off disc (As per Sample)	Imp/local	Machine	4Nos

**FORM OF QUOTATION FOR THE SUPPLY OF "WORKSHOP MATERIALS".**

Item No. 03

File # IP-2(3)/WS Material/550/2020-21

S. No.	Description of store	Origin	Unit Price With GST (Rs.)	Qty	Total Price With GST (Rs.)
1.	Solid Brass Scrap (As per Sample)	Imp/Local		200Kgs	
2.	S/Steel Screw Size:4mm Length ¾" (As per Sample)	Imp/Local		3000 Nos.	
3.	S/Steel Screw Size:4mm Length ½" (As per Sample)	Imp/Local		1000 Nos.	
4.	S/Steel Screw Size:3mm Length ½" (As per Sample)	Imp/Local		500 Nos.	
5.	Cotton Waste (Pure Cotton) As per Simple	Imp/Local		50 Kg.	
6.	Bearing Precision No.626	England/E		50 Nos.	
7.	Mobil Oil No. 30/40 (Havoline) 4 litres /can	Imp/local		10 cans	
8.	Grip Plair 12" (As per sample)	Imp/local		03 Nos.	
9.	Adjustable Screw Wrench 6" (As per Sample)	Imp/local		03 Nos.	
10.	Adjustable Screw Wrench 10" (As per Sample)	Imp/local		03 Nos.	
11.	Adjustable Screw Wrench 12" (As per Sample)	Imp/local		03 Nos.	
12.	Welding rods 12 no Original (As per Sample)	Imp/local		50Kgs	
13.	Grease (As per Sample)	Imp/local		10kgs	
14.	Sohaga (As per Sample)	Imp/local		10kgs	
15.	Insitol Plastic Dana	Imp/local		15kgs	
16.	ABS plastic dana (As per sample)	Imp/local		15kgs	
17.	Soldering Iron 150 <u>Watts with 5 tips</u> (As per Sample)	Imp/local		2Nos	
18.	Grinding Wheel OD 8" thickness 1" ID 1" (2 rough and 2 smooth) grade 60 (sample)	Imp/Local		4sets	
19.	Plair (As per sample)	Imp/Local		3Nos	
20.	Chisel (As per sample)	Imp/Local		6Nos	
21.	Threading Tap 1mm to 12mm (As per Sample)	Imp/Local		1set	
22.	Fixed Die set 1mm to 12 mm (As per Sample)	Imp/Local		1 set	
23.	Buffing White cotton Wheel size 6" (As per Sample)	Imp/Local		6Nos	
24.	Grinding Disk 5" (As per Sample)	Imp Local		3Nos	
25.	Cutting Disc 5" (As per Sample)	Imp/local		6Nos	
26.	Cut off disc (As per Sample)	Imp/local		4Nos	
<b>GRAND TOTAL:</b>					

T/E No. IP-2(3)/Brass Rods/551/2020-21

Due open on 11-11-2020 at 11:30 PST

**Item No. 04: SPECIFICATION OF BRASS RODS & PIPES .**

S. No.	Description of store	Origen	Quantity
1	Brass Round Pipe dia 7/8" Bore 5/8" (finish surface and straight) As per	Imported/Local	100Kgs.
2	Brass Round Rod dia 3" Pure Brass (Without impurities/shoori) As per sample	Imported	100Kgs.
3	Brass Round Rod dia 1/2" Pure Brass (Without impurities/shoori) As per sample	Imported	25Kgs.
4	Brass Round Rod dia 1+3/4" Pure Brass (Without impurities/shoori) As per sample	Imported	100Kgs.
5	Solid Brass Scrape As per sample	Imported/Local	500Kgs.

**FORM OF QUOTATION FOR THE SUPPLY OF "BRASS RODS".**

Item No. 04

File# IP-2(3)/Brass Rods/551/2020-21

S. No.	Description of store	Origen	Unit Price with GST (Rs.)	Qty.	Total Price with GST (Rs.)
1	Brass Round Pipe dia 7/8" Bore 5/8" (finish surface and straight)			100Kgs.	
2	Brass Round Rod dia 3" Pure Brass (Without impurities/shoori) As per sample			50Kgs.	
3	Brass Round Rod dia 1/2" Pure Brass (Without impurities/shoori) As per sample			100Kgs.	
4	Brass Round Rod dia 1+3/4" Pure Brass (Without impurities/shoori) As per sample			50Kgs.	
5	Solid Brass Scrape As per sample			50Kgs.	
<b>GRAND TOTAL:</b>					

T/E No. IP-2(3)/A.C/552/2020-21

Due open on 11-11-2020 at 11:30 P.S.T

**Item No. 5: SPECIFICATION OF AIRCONDITIONERS.**

Description of Stores	Quantity
Air Conditioner, DC INVERTER (2 tons) with installation Type: Split Brand: HAIER ,GENERAL, PEL, L.G, ORIENT DELTA OR Equivalent.  Note: <i>Installation charges must be mentioned separately.</i>	02 Nos.
Air Conditioner, DC INVERTER (1.5 tons) with installation Type: Split Brand: HAIER ,GENERAL, PEL, L.G, ORIENT DELTA OR Equivalent.  Note: <i>Installation charges must be mentioned separately.</i>	02Nos.

**FORM OF QUOTATION FOR THE SUPPLY OF "AIRCONDITIONERS".**

Item No. 5

File# T/E No. IP-2(3)/AC/552/2020-21

Technical Specifications	Brand	Unit Price with GST (Rs.)	Qty.	Total Price with GST (Rs.)
<b>Airconditioner</b> DC INVERTER (2 tons) Type: Split			02 Nos.	
<b>Airconditioner</b> DC INVERTER (1.5 tons) Type: Split			02 Nos.	
<b>Total amount:</b>				

T/E No. IP-2(3)/Battery/553/2020-21

Due open on 11-11-2020 at 11:30 PST

**Item No. 6 SPECIFICATION OF DRY BATTERIES.**

Description of Stores	Quantity
<p><b>Dry Batteries (Gel, Maintenance Free)</b></p> <p>12V-150AH, Inverex (Taiwan Brand) or equivalent.</p> <p>Note: (i) Date of manufacturing must be latest. (ii) Warranty period must be sufficient.</p>	<b>15 Nos.</b>

**FORM OF QUOTATION FOR THE SUPPLY OF "DRY BATTERIES".**

Item No.6

File# T/E No. IP-2(3)/Battery/553/2020-21

<i>Technical Specifications</i>	Origen/ Brand	Unit Price with GST (Rs.)	Qty.	Total Price with GST (Rs.)
<p><b>Dry Batteries Inverex (Taiwan Brand) or Equivalent 12V-150AH (Gel, Maintenance Free)</b></p> <p>Note: (i) Date of manufacturing must be latest. (ii) Warranty period must be sufficient.</p>			<b>15 Nos.</b>	
<b>Total amount:</b>				

T/E No. IP-2(3)/Solar Sys./554/2020-21

Due open on 11-11-2020 at 11:30 PST

**Item No.7. SPECIFICATION OF SOLAR SYSTEM.**

No.	Name of Articles	Quantity
01	a) INVERTER 3 KVA (Inverex or Equivalent) Supported with 12V DC System, Compatible to Main Voltage 220 Volts and Generator, Configurable AC/SOLAR Charger priority Via LCD setting.	03 Nos.
	b) INVERTER 1.2 KVA (Inverex or Equivalent) Supported with 12V DC System, Compatible to Main Voltage 220 Volts and Generator, Configurable AC/SOLAR Charger priority Via LCD setting.	02 Nos.
02	SOLAR PANEL 150 Watts along with iron stand Panel Must be mono crystalline	8 Nos.

**FORM OF QUOTATION FOR THE SUPPLY OF "SOLAR SYSTEM"**

Item No. 7

T/E No. IP-2(3)/Solar Sys./554/2020-21

S. No.	Description of store	Origin	Unit Price with GST (Rs.)	Qty.	Total Price with GST (Rs.)
01	a) INVERTER 3 KVA (Inverex or Equivalent) Supported with 24V DC System, Compatible to Main Voltage 220 Volts and Generator, Configurable AC/SOLAR Charger priority Via LCD setting.			03 Nos.	
	b) INVERTER 1.2 KVA (Inverex or Equivalent) Supported with 12V DC System, Compatible to Main Voltage 220 Volts and Generator, Configurable AC/SOLAR Charger priority Via LCD setting.			02 Nos.	
02	SOLAR PANEL 150 Watts along with iron stand Panel Must be mono crystalline.			8 Nos.	
<b>GRAND TOTAL:</b>					

T/E No. IP-2(3)/Telescope/555/2020-21

Due open on 11-11-2020 at 11:30 P.S.T

**Item No. 8: SPECIFICATION OF DIGITAL AUTOMATIC TELESCOPE.**

Description of Stores	Quantity
<p><b><u>AUTOMATIC DIGITAL TELESCOPE</u></b></p> <p>Meade 8" Light switch ACF Telescope (ITEM No. ME-0810-03-10) or Equivalent</p> <ul style="list-style-type: none"> <li>• Telescope Aperture : 8" (inch)</li> <li>• Telescope Focal Ratio: f/10</li> <li>• Telescope Focal Length: 2032mm</li> <li>• Computerized: Yes</li> <li>• Includes GPS Technology: Yes</li> <li>• Level North Technology(LNT) sensor: Yes</li> <li>• Light Switch Technology: Yes</li> <li>• Built in CCD Camera: Yes</li> <li>• USB/SSD Card to store viewed image: Yes</li> <li>• Finder Included: Yes</li> <li>• Focuser Style : Internal Moving Primary</li> <li>• Focuser Size: Internal Focuser with 1.25" Rear Cell Adapter</li> <li>• Focuser Speed: Single Speed</li> <li>• Telescope Mount Type: Alt-Azimuth</li> <li>• Eyepiece: 25mm, 10mm, 1mm</li> </ul>	01 No.

**FORM OF QUOTATION FOR THE SUPPLY OF "DIGITAL AUTOMATIC TELESCOPE".****Item No. 8****File# T/E No. IP-2(3)/Telescope/555/2020-21**

Technical Specifications	Brand	Unit Price with GST (Rs.)	Qty.	Total Price with GST (Rs.)
<p><b><u>AUTOMATIC DIGITAL TELESCOPE</u></b>            Meade 8" Light switch ACF Telescope (ITEM No. ME-0810-03-10) or Equivalent</p> <ul style="list-style-type: none"> <li>• Telescope Aperture : 8" (inch)</li> <li>• Telescope Focal Ratio: f/10</li> <li>• Telescope Focal Length: 2032mm</li> <li>• Computerized: Yes</li> <li>• Includes GPS Technology: Yes</li> <li>• Level North Technology(LNT) sensor: Yes</li> <li>• Light Switch Technology: Yes</li> <li>• Built in CCD Camera: Yes</li> <li>• USB/SSD Card to store viewed image: Yes</li> <li>• Finder Included: Yes</li> <li>• Focuser Style : Internal Moving Primary</li> <li>• Focuser Size: Internal Focuser with 1.25" Rear Cell Adapter</li> <li>• Focuser Speed: Single Speed</li> <li>• Telescope Mount Type: Alt-Azimuth</li> <li>• Eyepiece: 25mm, 10mm,1mm</li> </ul>			<b>01 No.</b>	
<b>Total amount:</b>				



T/E No. IP-2(3)/P. S. Paper/556/2020-21

Due open on 11-11-2020 at 11:30 PST

**Item No.09: SPECIFICATION OF PHOTO STAT PAPERS.**

Description of Stores	Quantity
<p>i) <b><u>Photo Stat Papers</u></b> of extra white quality (Imported, <b>Branded</b>)</p> <p>Packed in ream of 500 sheets according to below mentioned specification:  <b>Size: A4 (210mm X 297mm)</b>  <b>Weight: Not less than 80GSM.</b></p>	<b>400 Reams</b>
<p>ii) <b><u>Photo Stat Papers</u></b> of extra white quality (Imported, <b>Branded</b>)</p> <p>Packed in ream of 500 sheets according to below mentioned specification:  <b>Size: Legal (216mm X 343mm)</b>  <b>Weight: Not less than 80GSM.</b></p> <p><b>Note:</b></p> <p>a) <i>05 Sheets of A4 Size &amp; Legal Size Photo Stat Papers must be enclosed with the Quotation for testing purpose.</i></p> <p>b) <i>Brand name and Country of origin must be mentioned.</i></p> <p>c) <i>FBR exemption certificate must be attached in the name of firm if GST paid at the time of import other wise deduction will be made at this office.</i></p>	<b>50 Reams</b>

**FORM OF QUOTATION ON THE NEXT PAGE:**

**FORM OF QUOTATION FOR THE SUPPLY OF “PHOTO STAT PAPERS”.**

Item No. 09

File# IP-2(3)/P.S Paper/556/2020-21

<i>Technical Specifications</i>	<i>Country of Origen</i>	<i>Brand</i>	<i>Unit Price with GST (Rs.)</i>	<i>Qty.</i>	<i>Total Price with GST (Rs.)</i>
<b>Photo Stat Papers A4 Size</b>				<b>400 Reams</b>	
Size					
Weight					
Colour					
<b>Total amount:</b>					
<b>Photo Stat Papers Legal Size</b>				<b>50 Reams</b>	
Size					
Weight					
Colour					
<b>Total amount:</b>					

**Note: In case duties already paid at the time of import, Exemption Certificate issued by FBR must be attached.**

T/E No. IP-2(3)/Cont. Sheet/557/2020-21

Due open on 11-11-2020 at 11:30 PST

**Item No. 10 : SPECIFICATION OF COMPUTER CONTINUOUS SHEETS.**

Description of Stores	Quantity
<p><b><u>Computer Continuous Sheets:</u></b></p> <p>Size: (80 Columns)  Weight: Not less than 63 GSM, Paper must be smooth not rough  Packing: Box of 1,000 Sheets (<math>\pm</math> 10 Sheets)  Country or origin: Pakistan (Local)</p> <p><b>Note: 05 Sheets must be enclosed with Quotation as Sample.</b></p>	200 Boxes

**Note: In case duties already paid at the time of import, Exemption Certificate issued by FBR must be attached.**

**FORM OF QUOTATION FOR THE SUPPLY OF "COMPUTER CONTINUOUS SHEETS".**

Item No. 10

File# IP-2(3)/Cont. Sheet/557/2020-21

Technical Specifications	Brand	Unit Price with GST (Rs.)	Qty.	Total Price with GST (Rs.)
Computer Continuous Sheets			200 Boxes	
Size				
Weight				
No. of sheets per Box				
Total amount:				

T/E No. IP-2(3)/Stationery/558/2020-21

Due open on 11-11-2020 at 11:30 PST

**Item No. 11: SPECIFICATION OF OFFICE STATIONERY.**

S. No.	Description of Store	Quantity
1	Eraser AL-20 (Pelikan, Large)	100Nos.
2	Sharpener Silver (Dux)	50Nos.
3	Pencil Black 3B (Gold Fish or Equivalent)	150Nos.
4	Ball Pen Blue (Piano-Crystal)	500Nos.
5	Ball Pen Red (Piano-Crystal)	300Nos.
6	Ball Pen Blue (Signature)	200Nos.
7	Ball Pen Red (Signature)	100Nos.
8	Gum Stick (Large) UHU or Equivalent	35Nos.
9	Stapler Pin (DollarX1000) (24/6)	75Packets
10	Marker Large Black (Permanent) Dollar	50Nos.
11	Marker Large Blue (Permanent) Dollar	20Nos.
12	Note Sheet (8½"X12½") WT.:80Gsm, white paper (each pad of 100 Sheets.	80Pads
13	Gum Bottle (142 Grams), Dollar or Equivalent	25Nos.
14	White Fluid Pen (Dux)	50Nos.
15	Scotch Tape (2 Inch size)	30 Nos.
16	Stamp Pad Crystal Classic (Large)	25Nos.
17	Ruled Register (8½"X14") , Large, 70 Gms. (each register of 100-Sheets)	10Nos.
18	Envelope (SE-5), with print ON PAKISTAN STATE SERVICE (As per sample)	100Nos.
19	Envelope (SE-6), with print ON PAKISTAN STATE SERVICE (As per sample)	400Nos.
20	Envelope (SE-8), 115 Gram, (11½"X15½")with print ON PAKISTAN STATE SERVICE(As per sample)	200Nos.
21	File Cover (Blue Colour) , Size: 10"X13", Wt.:700 Grams (as per sample) with print <b>Pakistan Meteorological Department, Met. Headquarter's Camp Office, Karachi.</b>	140Nos.
22	Pencil (Dux)	200Nos.
23	Stapler SUN WOOD (Silver) or Equivalent	30Nos.
24	Pointer Crystal, 07 (Blue)	100Nos.
25	Pointer Crystal, 07 (Black)	100Nos.
26	Paper Pin	8 Packets
27	Paper Clip 33mm	30 Pack.
28	Dairy Register 70 Grams ( 8 ½"x 12½") Each register of 200 Sheets	20 Nos.
29	Typing Paper ( 8 ½"x 12½"), 65 Grams (each ream of 400 Sheets)	7Reams
30	File Board (10" X 14"), 200 Gsm, Hard type	190Nos.
31	Highlighter (Palikan) Yellow Colour	50Nos.
32	Gem Clips (Size:33mm)	30Packets
33	File Tags (50Nos.)	25bunches

**QUOTATION FORM :**

**FORM OF QUOTATION FOR THE SUPPLY OF "OFFICE STATIONERY".****Item No. 11****File# IP-2(3)/Stationery/558/2020-21**

<b>S. No</b>	<b>Technical Specifications</b>	<b>Brand</b>	<b>Unit Price with GST (Rs.)</b>	<b>Qty.</b>	<b>Total Price with GST (Rs.)</b>
1	Eraser AL-20 (Pelikan, Large)			100Nos.	
2	Sharpener Silver (Dux)			50Nos.	
3	Pencil Black 3B (Gold Fish or Equivalent)			150Nos.	
4	Ball Pen Blue (Piano-Crystal)			500Nos.	
5	Ball Pen Red (Piano-Crystal)			300Nos.	
6	Ball Pen Blue (Signature)			200Nos.	
7	Ball Pen Red (Signature)			100Nos.	
8	Gum Stick (Large) UHU or Equivalent			35Nos.	
9	Stapler Pin (DollarX1000) (24/6)			75Packets	
10	Marker Large Black (Permanent) Dollar			50Nos.	
11	Marker Large Blue (Permanent) Dollar			20Nos.	
12	Note Sheet (8½"X12½") WT.:80Gsm, white paper (each			80Pads	
13	Gum Bottle (142 Grams), Dollar or Equivalent			25Nos.	
14	White Fluid Pen (Dux)			50Nos.	
15	Scotch Tape (2 Inch size)			30 Nos.	
16	Stamp Pad Crystal Classic (Large)			25Nos.	
17	Ruled Register (8½"X14") , Large, 70Gms. (each register of 100-Sheets)			10Nos.	
18	Envelope (SE-5), with print ON PAKISTAN STATE SERVICE (As per sample)			100Nos.	
19	Envelope (SE-6), with print ON PAKISTAN STATE SERVICE (As per sample)			400Nos.	
20	Envelope (SE-8), 115 Gram, (11½"X15½")with print ON PAKISTAN STATE SERVICE(As per sample)			200Nos.	
21	File Cover (Blue Colour) , Size: 10"X13" , Wt.:700 Grams (as per sample) with print <b>Pakistan Meteorological Department, Met. Headquarter's Camp Office, Karachi.</b>			140Nos.	
22	Pencil (Dux)			200Nos.	
23	Stapler SUN WOOD (Silver) or Equivalent			30Nos.	
24	Pointer Crystal, 07 (Blue)			100Nos.	
25	Pointer Crystal, 07 (Black)			100Nos.	
26	Paper Pin			8 Packets	
27	Paper Clip 33mm			30 Packets	
28	Dairy Register 70 Grams ( 8 ½"x 12½") Each register of 200 Sheets			20 Nos.	
29	Typing Paper ( 8 ½"x 12½"), 65 Grams (each ream of 400 Sheets)			7Reams	
30	File Board (10" X 14"), 200 Gsm, Hard type			190Nos.	
31	Highlighter (Palikan) Yellow Colour			50Nos.	
32	Gem Clips (Size:33mm)			30Packets	
33	File Tags (50Nos.)			25bunches	

No.IP-2(3)/PPC Toners/559/2020-21

Due open on 11-11-2020 at 11:30 PST

**Item No. 12. SPECIFICATION OF TONERS FOR PHOTO COPIER MACHINES.**

<b>S. Nos.</b>	<b>Description of Stores</b>	<b>Quantity</b>
<b>01</b>	Toner for Photo Copier KYOCERA KM 2035 (TK-4010)	<b>02 Nos.</b>
<b>03</b>	Toner for Digital Photocopier SHARP AR 5620V 15000copies per toner	<b>8 Nos.</b>
<b>04</b>	Toner for Digital Photocopier SHARP AR 6023 15000 copies per toner	<b>01 No.</b>
<b>05</b>	Toner for Digital Photocopier RICOH MP 2001L	<b>10 Nos.</b>
<b>06</b>	Toner for Photo Copier Ricoh MP-2501 L	<b>05 Nos.</b>
<b>07</b>	Toner for TOSHIBA Photo Copier Machine e-Studio 2303A (Toner No. T-2309). 17,000 copies per toner	<b>04 Nos.</b>
<b>08</b>	Toner for TOSHIBA e-Studio 2309 A (Toner No. T-2309) 17,000 copies per toner	<b>10 Nos.</b>
<b>09.</b>	Toner Toshiba DP-2803AM 17,000 copies per toner	<b>02Nos.</b>

**Note:**

- i) Toners must be Genuine/ Original.**
- ii) Look like or Compatible toners are not acceptable.**
- iii) Country of origin must be mentioned & length of expiry must be sufficient.**

**FORM OF QUOTATION ON THE NEXT PAGE:**

**FORM OF QUOTATION FOR THE SUPPLY OF “PPC TONERS”.**

Item No. 12

File# IP-2(3)/PPC Toners/559/2020-21

<b>S. Nos.</b>	<b>Technical Specifications</b>	<b>Origen</b>	<b>Unit Price with GST (Rs.)</b>	<b>Qty.</b>	<b>Total Price with GST (Rs.)</b>
<b>01</b>	Toner for Photo Copier KYOCERA KM 2035 (TK-4010)			<b>02 Nos.</b>	
<b>02</b>	Toner for Digital Photocopier SHARP AR 5620V			<b>8 Nos.</b>	
<b>03</b>	Toner for Digital Photocopier SHARP AR 6023			<b>01 No.</b>	
<b>04</b>	Toner for Digital Photocopier RICOH MP 2001L			<b>10 Nos.</b>	
<b>05</b>	Toner for Photo Copier Ricoh MP-2501 L			<b>05 Nos.</b>	
<b>06</b>	Toner for TOSHIBA Photo Copier Machine e-Studio 2303A (Toner No. T-2309).			<b>04 Nos.</b>	
<b>07</b>	Toner for TOSHIBA e-Studio 2309 A (Toner No. T-2309)			<b>10 Nos.</b>	
<b>08</b>	Toner Toshiba DP-2803AM			<b>02Nos.</b>	
<b>09.</b>	Toner for Photo Copier KYOCERA KM 2035 (TK-4010)			<b>02 Nos.</b>	

No.IP-2(3)/Printer Toner/560/2020-21

Due open on 11-11-2020 at 11:30 PST

**Item No. 13. SPECIFICATION OF PRINTER TONERS.**

S. Nos.	Description of Stores	Quantity
1.	Printer Cartridge for HP Laser Jet P1005	03 Nos.
2.	Toner for HP Laser Jet 1020 (12A)	10 Nos.
3.	Toner Cartridge for HP Laser jet M125A (83A)	03 Nos.
4.	Toner Cartridge for HP Laser jet 1320 (49 A) Printer	12 Nos.
5.	Toner Cartridge for HP Laser jet 1102 P Printer	08 Nos.
6.	Toner Cartridge for HP Laser Jet Pro 400 M401a	08 Nos.
7.	Toner Cartridge for HP Laser Jet Pro 400 M102a (17A)	08 Nos.
8.	Toner for Samsung/Monochrome Laser Printer ML 1660 ML (D-1048)	02 Nos
9.	Cartridge for HP Colour Laser M553 PCL6 Printer	01 Set (Four Colors)
10.	Printer Cart. for Color Laser Jet MFP M477 fdw	01 Set.
11.	Ribbon Cartridge for EPSON LQ-2090 Printer	10 Nos.
12.	Ribbon Cartridge for EPSON LQ-2190 Printer	15 Nos.
13.	Ribbon Cartridge for EPSON LQ-300+ Printer	20 Nos.
14.	Ribbon Cartridge for LX-300+ Printer	10 Nos.
15.	Ribbon Cartridge for EPSON LQ-310 Printer	20 Nos.

**Note:**

- i) Toners must be Genuine/ Original.**
- ii) Look like or Compatible toners are not acceptable.**
- iii) Country of origin must be mentioned & length of expiry must be sufficient.**

**FORM OF QUOTATION ON THE NEXT PAGE:**



**FORM OF QUOTATION FOR THE SUPPLY OF "PRINTER TONERS".**

Item No. 13

File# IP-2(3)/ Printer Toner/560/2020-21

S. Nos.	Technical Specifications	Origen	Unit Price with GST (Rs.)	Qty.	Total Price with GST (Rs.)
01.	Printer Cartridge for HP Laser Jet P1005			03 Nos.	
02.	Toner for HP Laser Jet 1020 (12A)			10 Nos.	
03.	Toner Cartridge for HP Laser jet M125A (83A)			03 Nos.	
04.	Toner Cartridge for HP Laser jet 1320 (49 A) Printer			12 Nos.	
05.	Toner Cartridge for HP Laser jet 1102 P Printer			08 Nos.	
06.	Toner Cartridge for HP Laser Jet Pro 400 M401a			08 Nos.	
07.	Toner Cartridge for HP Laser Jet Pro 400 M102a (17A)			08 Nos.	
08.	Toner for Samsung/Monochrome Laser Printer ML 1660 ML (D-1048)			02 Nos	
09.	Cartridge for HP Colour Laser M553 PCL6 Printer			01 Set (Four Colors )	
10.	Printer Cart. for Color Laser Jet MFP M477 fdw			01 Set.	
11.	Ribbon Cartridge for EPSON LQ-2090 Printer			10 Nos.	
12.	Ribbon Cartridge for EPSON LQ-2190 Printer			15 Nos.	
13.	Ribbon Cartridge for EPSON LQ-300+ Printer			20 Nos.	
14.	Ribbon Cartridge for LX-300+ Printer			10 Nos.	
15.	Ribbon Cartridge for EPSON LQ-310 Printer			20 Nos.	
<b>Grand Total:</b>					

GOVERNMENT OF PAKISTAN  
PAKISTAN METEOROLOGICAL DEPARTMENT  
H.Q. Camp Office, University Road, Karachi-75270

**TERMS & CONDITIONS FOR F.O.R., KARACHI BASIS.**

1. **Delivery of Stores:** Stores is required on **F.O.R** Karachi basis at C.M.S, Karachi within one month from the date of contract on free delivery to consignee basis, including all Taxes and other charges livable, if any.
2. **Terms & Conditions:** The tenderer is invited for the supply of goods as per given specification.
3. **Bidding Procedures:** **Single-stage two envelopes i.e. Technical and Financial.**  
The bid submitted by the bidder shall comprise of two envelopes submitted simultaneously, one containing only the **Technical Proposal** and the other one **Financial Proposal**.
  - **Technical Proposal:** Complete specification of the quoted item on the firm's letterhead with copies of NTN and GST certificates, copy of Payorder or Bank draft of 2% earnest money in favour of Director General, Meteorological Services, Karachi.
  - **Financial Proposal :** Price proposal/Quotation on the firm's letterhead, Original Payorder of 2% earnest money in favour of Director General, Meteorological Services, Karachi.
4. **SPECIAL INSTRUCTIONS:**
  - a) **Validity:** Offer should be valid for **60 days** from the date of opening of tender.
  - b) **Earnest Money:** The tenderer should accompanied by an Earnest money @ 2% of the total value of bid/offer including G.S.T (If the bid amount exceeds from Rs.100,000) in the form of Pay Order/Bank Draft only from a scheduled Bank made in favour of Director General , Meteorological Services, Karachi. The Earnest Money shall be subject to forfeiture if after opening of the tenders, a tenderer with draws his offer before the period for which his offer is valid. The offer with insufficient Earnest Money or without Earnest Money will be rejected straightaway. Separate Pay Order /Bank Draft for each tender (Serial No.) may be submitted positively.
  - c) In case of placement of contract supplier is required to pay STAMP DUTY to Government of Sindh or require to submited STAMP PAPER @0.35% of the contract value to this office under Article 15(a) of the Schedule to the Stamp Act, 1899.
  - d) Successful Tenderer / Firm is required to submit 2% Earnest Money of the total contract value including all taxes, this amount will be converted into Security Deposit, and firm will deposit the remaining 3% amount of security deposit, required other than Earnest Money amount available with Department within 5 days, time failing which the Earnest Money will be forfeited and risk purchase effected at the cost of such defaulting firm.
  - e) Tenderers should indicate their National Tax Number/ G.S.T. No. issued from concerned Regional Income Tax Department and Collectorate of Sales Tax. Copies of both certificates must be attached with offers.
  - f) Tenderers should indicate their National Tax Number/ G.S.T. No. issued from concerned Regional Income Tax Department and Collectorate of Sales Tax. Copies of both certificates must be attached with offers.
  - g) **Price quoted should be firm and final**, inclusive of all taxes, Sales Tax etc. Tenderers should note that if, during the currency of contract any Tax or Duties etc. alter or levied by the Government it would be the responsibility of the firm.
  - h) The quantity may be increased or decreased at the buyer's option.
  - i) Tenderers are required to submit genuine offers after fulfilling the requirements of the Tender Enquiry. In case of fake offer or where the offer contain willful mis-representation, the same will be considered

- gross mis-conduct and fraud, which will lead to not only ignoring of the offer but may also led to blacklisting / forfeiture of Earnest Money.
- j) Department reserves the right to accept or reject any items or all tender according to PPRA rules.
  - k) If for any reason the office remains closed on the date of opening of the tenders, the tender will be opened on the next working day at the same time and place.
  
  - l) The firms declared as blacklisted by any Government Agency are not eligible for participation in the Tender business through this Department
  
  - m) Late tenders i.e. tenders received after opening of tender box will neither be received nor entertained nor accepted and will be returned by hand or by mail.
  
  - n) Country of Origin must be mentioned for each item with brand name if any. Offer will be ignored / rejected if country of origin is not mentioned.
  
  - o) **Penalty/ Liquidated damages:** For failure to comply with delivery schedule of contract for supply / purchase order, to be issued against this tender inquiry , penalty will be imposed on defaulting firm as under:
    - i. 0.25% of the cost of entire purchase order or of such item as remains un-supplied /un-completed for every day exceeding the delivery period.
    - ii. If the item is not supplied even after payment of penalty for 10 consecutive days P.M.D reserves the right to cancel contract for supply / purchase order and to purchase required equipment from elsewhere at risk and cost of the defaulting
    - iii. The once successful bidders who are issued with the work order contract for supply / purchase order after offer and acceptance , intends to retract /retreat from the promise to supply their bid security would be forfeited and the firm would be blacklisted.

**(DR. MUHAMMAD HANIF)**  
Chief Meteorologist  
for Director General  
Pakistan Meteorological Department

**SECTION-II**

**FOR SUPPLY ON F.O.B/C.I.P BASIS**

No. IP-1(3)/Met. Balloons/FE/561/2020-21

Due open on 25-11-2020 at 11:30 PST

**ITEM NO. 1: SPECIFICATION OF METEOROLOGICAL BALLOONS (on F.O.B basis).**

S. No.	Description of Stores	Quantity
01.	<p><b><u>METEOROLOGICAL BALLOONS 30Gms.</u></b></p> <ol style="list-style-type: none"> <li>1. Nominal weight : 30gms.</li> <li>2. Weight : 30±5gms</li> <li>3. Deflated body dia. : 250 mm ± 50 mm</li> <li>4. Internal Neck dia. : 52 mm ± 5mm</li> <li>5. Neck length : 80 mm ±10mm</li> <li>6. Min bursting dia when inflated : 1000 mm with air at ground.</li> <li>7. Material and color : Natural red rubber.</li> <li>8. Min. Flying height : 3Kms.</li> </ol>	7,000 Nos.
02.	<p><b><u>METEOROLOGICAL BALLOONS 100Gms.</u></b></p> <ol style="list-style-type: none"> <li>1. Nominal Weight : 100Gms.</li> <li>2. Weight : 100±10gms.</li> <li>3. Deflated body dia. : 400 ±50 mm.</li> <li>4. Internal Neck dia. : 70 mm ± 10 mm.</li> <li>5. Neck Length. : 80 mm ± 20 mm.</li> <li>6. Min. Bursting dia. :1600 mm (Min.)</li> <li>7. Material &amp; Colour. : Synthetic or natural uncolored rubber.:</li> <li>8. Min. Flying height. : 6 Kms.</li> </ol>	5,000 Nos.

**Note: China made instruments must be quoted in CNY other currencies will not be accepted.**

**GENERAL DESCRIPTION:-**

The balloons must be of extensible material and shall be spherical or pear shaped when in flat. The material should be of high quality natural or synthetic rubber free from Pinholes, blemishes and particulars of foreign after with uniform thickness except near the neck where increased thickness is required for extra strength. The color shall be deep opaque and evenly spread so that it does not present a patchy Appearance when inflated. The balloons should be sufficiently robust to with stand normal handling during release in dusty winds. The balloons should not be more than 6 months old when received in stores and must retain their performance under normal storage conditions in tropics for minimum period of 12 months from the date of receipt in store.

**PACKING & MARKING:-**

1. The balloons should be thoroughly dry dusted inside and outside with fresh chalk/any Dehydrating powder.

2. The balloons shall be folded in their natural folds and then rolled up and each balloon wrapped and sealed separately in a moisture proof cellophane or other approved soft protecting wrapping material.

3. The wrapping should be marked:-

- a) Weight.    b) Maker's name and brand.    c) Co lour    d) Date of manufacture.

4. Packed balloons should be supplied in cartons made from stiff cardboard & each carton containing the following number of balloons.

- a). i. 30gm – 100 Nos.                      ii) 100gm. - 60 Nos.  
b). Suitable number of cartons should be packed in wooden cases suitable for rail or ship transport.

5. Carton should be marked as follows:

- a) A.T. No. and date.    b) Meteorological balloons.    c) Size of balloons.    d) Date of manufacture.    e)

Quantity.

- f) Maker's name

**NOTE:**

1. Tenders are required to offer their rates in CNY if the Balloons are China made.
2. Tenderers are required to indicate maker's name and its complete address and country of origin in their offer.
3. Tenderers are required to clearly mention brand name of the balloon & submit original technical literature/leaflet of the offered store.
4. **Tenderers are also required to submit 05 Nos. balloons separately for each type as sample in the office of the Chief Meteorologist, Met. Headquarters, Camp Office, Karachi before opening of the tender.**
5. Tenders are required to confirm the balloons shall not be more than 6 months old when supplied to consignee.
6. Tenderers are required to confirm that the supplied balloons shall retain their performance under normal storage condition tropics for a minimum period of 12 months from the date of starches by consignee.
7. Tenderers are required to confirm categorically T/E specification packing and marking requirements in all respect.
8. Tenderers are required to confirm that they will replace the supplied stores free of cost if found defective on use during shelf-life period.
9. Tenderers are required to confirm satisfactory performance of balloons offered at the required flying height.
10. Tenderers are required to submit original Performa invoice of their principal/manufacturer containing detailed technical specification of the offered store.

No.IP-1(3)/Instrument/FE/562/2020-21

Due open on 25-11-2020 at 11:30 PST

**Item No. 2 SPECIFICATION OF DIFFERET MET. INSTRUMENTS (On F.O.B. BASIS/CIP BASIS).**

S. No.	Description of Stores	Quantity
01	<b>Vaisala HMT 330 or Equivalent</b> (Data logger module included, 4years data archiving supported) <b>Premium Humidity and Temperature Transmitter</b> with metal enclosure HMT337 for high humidity --- 1EA <b>Probe (2m,Semi-assembly) +180C, 2m</b> --- 1EA <b>Cod RH+T+Td+a+Tw+x+h+pws</b> --- 1EA <b>Display Cover</b> --- 1EA <b>Standard (24 VDC)</b> --- 1EA <b>Analog Output 4.....20mA</b> --- 1EA <b>Channel 1 RH 0.....100%RH</b> --- 1EA <b>Channel 2 T (Temperature Range)</b> --- 1EA <b>Temperature Range T -40..... +80°C (-40..... +176F)</b> --- 1EA <b>Metric Units</b> --- 1EA <b>Data Logger Module</b> --- 1EA <b>Cable Gland, Metal, EMC M20x1.5/6mm,8.0 – 11.0mm, Ms/Ni/TPE/NBR</b> --- 1EA <b>HUMICAP180R General purpose and high chemical concentrations</b> --- 1EA <b>SST Sintered filter</b> --- 1EA <b>User Guide of the System (HMT330 or Equivalent)</b> --- 1EA <b>USB Service Cable, RJ45</b> --- 1EA <b>ISO9001 Complaint Factory Calibration</b> --- 1EA <b>No. Calibration contract</b> <b>226252</b> <b>Wall Mounting Kit with Probe Holder</b> --- 1EA <b>215109</b> <b>Outdoor installation Kit (weather shield)</b> --- 1EA <b>219916</b> <b>Software Interface kit with USB- RJ45 Cable</b> --- 1EA	03 Sets.
02	<b>Vaisala Digital Barometer PTB330 with Display OR Equivalent</b> <b>A1AAHAACEB0A0B Digital Barometer</b> --- 1EA <b>Class A Accuracy (<math>\pm 0.15</math> hPa over full temperature range) .....</b> 1 EA <b>Display Cover</b> .....1 EA <b>Standard (10-35 VDC)</b> .....1 EA <b>Baro-1 Module 500...1100hPa</b> .....1 EA <b>Cable Bushing for 8....11mm Cable</b> -----1EA <b>Barbed fitting 1/8", one barometer module or differential measurment</b> -----1EA <b>Pressure Connector M5 (10-32)</b> .....1 EA <b>User's Guide PTB330</b> .....1 EA	03 Sets.

**GOVERNMENT OF PAKISTAN  
PAKISTAN METEOROLOGICAL DEPARTMENT  
H.Q. Camp Office, University Road, Karachi-75270**

**TERMS & CONDITIONS (F.O.B/CIP)**

- 1) **Delivery of Store:** Stores is required on F.O.B. basis.
- 2) **Terms & Conditions:** Tenderers are invited to submit their tenders for the supply of goods as per schedule given. Tenderers should submit tender strictly in accordance with the terms and conditions.  
  
**Bidding Procedure:** **Single-stage two envelopes i.e. Technical and Financial.**  
The bid submitted by the bidder shall comprise of two envelopes submitted Simultaneously, one containing only the **Technical Proposal** and the other one **Financial Proposal**.
  - **Technical Proposal:** Must contain **Original Proforma Invoice** from their Principal showing complete specification of the quoted item, copy of CNIC of the Proprietor or Managing Director, copies of NTN and GST certificates, copy of the 2% earnest money in favour of Director General, Meteorological Services, Karachi and all other desired documents.
  - **Financial Proposal:** Must contain Price proposal/**ORIGINAL PROFORMA INVOICE** on Principal's letterhead , Original Payorder of 2% earnest money in favour of Director General, Meteorological Services, Karachi and other below mentioned desired documents.
- 3) **SPECIAL INSTRUCTIONS:**
  - a) **Validity:** Offer should be valid for 90 days from the date of opening of tender.
  - b) **Earnest Money:** Tenderers should furnish Earnest Money @ 2% of quoted price in the shape of Pay Order/Bank Draft only from scheduled Bank in favour of Director General, Meteorological Services, failing which offer will not be entertained. Insufficient Earnest Money will not be acceptable. Earnest Money of the successful bidder will be converted into Security Deposit and the successful bidder will further be required to deposit 3% of the balance of the total value of the Contract placed with him/them as Security Deposit within 5 working days of the date of issue of Contract. In case of non-deposit of balance Security Deposit it will be concluded that the successful bidder has failed to honor the contract and will be liable to further proceeding as a defaulter.
  - c) **Successful bidders are required to pay an amount equivalent to 0.35% of the total contract value including all taxes to the treasury office of Government of Sindh under Article 15 (a) of Stamp Act, 1899 or required to submit STAMP PAPER of the same value to this office for the issuance of contract.**
  - d) Tenderers should indicate their Income Tax Number/ G.S.T. No. and National Tax Number. (Copies must be enclosed).
  - e) Tenderer should mentioned the Manufacturer's Name, Brand and Country of Origin in their offer.
  - f) Change of Suppliers/Maker's Name, Country of Origin or any of the conditions the quotation will not be allowed and accepted subsequent to the opening of the tender or even after placement of contract unless asked for by the purchaser.
  - g) Tenderer must confirm in their offer that the packing offered is strong enough to withstand transportation by sea, Air, Rail and Road and also the usual transportation handling if required for such store.
  - h) FOB by Sea quotation should be given on FOB Port of Dispatch basis taking into account that port of dispatch quoted in the tender is appropriate for Sea Cargo only to be lifted by PNSC Vessels.
  - i) Payment of the freight charges is made at actual in non-convertible Pak. Currency to Pakistan National Shipping Corporation by the Distt. Controller of Stores (Shipping), Pakistan Railways, Karachi Cantt.



- j) Shipment of Government consignment are restricted to Pakistan National Shipping Corporation or their chartered Vessels. Supplier must give one month prior intimation to the Agent of the Pakistan National Shipping Corporation.
- k) Tenderers are required to confirm tender enquiry specification in all respects and furnish photocopy of N.T. Certificate and Sales Tax Registration Certificate alongwith offer.
- l) The quantity may be increased or decreased at the Buyer's option.
- m) Tenderers should note that if the stores inspected and released by the Inspection Authority Officer, are rejected by either the consignee or the actual consumer /user and on re-inspection of same by the Inspection Authority, it is concluded that the rejection is justified, the terms and conditions of contract applicable. The decision of the Inspection Authority regarding such rejection will be final.
- n) Tenderers are required to submit genuine offers after fulfilling the requirements of the Tender Enquiry. In case of fake offer or where the offer contains willful mis-representation, the same will be considered gross mis-conduct and fraud, which will lead not only ignoring of the offer but may also lead to black listing /forfeiture of Earnest Money.
- o) The Department reserves the right to accept or reject part or whole of any or all tenders and also reserves the right to waive any of the clause in the public interest as per PPRA Rule.

4) **THE FOLLOWING DOCUMENTS SHOULD BE ENCLOSED WITH THE TENDER.**

- i) Photo copies of their valid Registration Certificate of this Department if the firm is registered, **National Identity Card** of the Proprietor or Managing Director and National Income Tax Registration Certificate Number.
- ii) Tenderers should furnish a certificate in original from their Principals in F.O.B. cases that the prices quoted are nominal in the with their normal export prices for such stores and that the quoted prices compare favorably with international Import and Market prices from such stores.
- iii) Tenderers should necessarily furnish original **PROFORMA INVOICE** from their principal.
- iv) **VALIDITY OF OFFER:**  
Offer should be valid for acceptance for 90 days from the date of opening of the tender. In sufficient validity may lead to tender being ignored except in case were validity is otherwise specified.
- v) Tenderers shall quote their minimum guaranteed delivery/shipment period without any ambiguity. Offer on the basis of vague, undersigned or unconfirmed delivery period will lead to tender being ignored.
- vi) Any tender not in accordance with the tender enquiry requirements/specifications and Incomplete in any respect will lead to tender being ignored.

**(DR. MUHAMMAD HANIF)**  
Chief Meteorologist  
for Director General  
Phone: 021-99261425