

**GOVERNMENT OF PAKISTAN
PAKISTAN METEOROLOGICAL DEPARTMENT
REGIONAL METEOROLOGICAL CENTER
KARACHI AIRPORT**



(Bidding Documents)

No A2-16(2)/2009

For

Purchase of office chairs

May 2020

**DIRECTOR
REGIONAL METEOROLOGICAL CENTER
KARACHI AIRPORT**

Tender Notice

**GOVERNMENT OF PAKISTAN
PAKISTAN METEOROLOGICAL DEPARTMENT
REGIONAL METEOROLOGICAL CENTRE
KARACHI AIRPORT**

TENDER NOTICE

Sealed tender are invited on F.O.R basis from reputed supplier / dealers register with Income Tax and Sales Tax FBR department for the supply of following Furniture items:

S.No	Items	Quantity	closing Date & Time	Bid opening Date & Time
1	Office staff chairs	30.Nos	05-06-2020 at 11.30PST	05-06-2020 at 12.00PST

**(ZUBAIR AHMED SIDDIQUI)
DIRECTOR
REGIONAL METEOROLOGICAL CENTER
KARACHI AIRPORT
Ph: 021 99248281
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Section 1

Detail Descriptions

Office staff chairs made of best quality shesham wood frame with seat and back knitted with Nylon strips

**GOVERNMENT OF PAKISTAN
PAKISTAN METEOROLOGICAL DEPARTMENT
(REGIONAL METEOROLOGICAL CENTRE)
KARACHI AIRPORT, KARACHI**

TERMS & CONDITIONS FOR F.O.R., KARACHI BASIS.

1. **Delivery of Stores:** Stores is required on **F.O.R** Karachi basis at RMC , Karachi Airport Karachi within one month from the date of issuance of supply order on free delivery to consignee basis, including all Taxes and other charges livable, if any.

2. **Terms & Conditions:** The tenderer is invited for the supply of goods as per given specification.

Bidding Procedures: Price proposal/Quotation on the firm's letterhead, Original Pay order/Bank Draft of 2% earnest money in favour of Director, Regional Meteorological Centre, Karachi.

3. SPECIAL INSTRUCTIONS:

a) **Validity:** Offer should be valid for **60 days** from the date of opening of tender.

b) **Earnest Money:** The tenderer should accompanied by an Earnest money @ 2% of the total value of bid/offer including G.S.T (If the bid amount exceeds from Rs.100,000) in the form of Pay Order/Bank Draft only from a scheduled Bank made in favour of Director, Regional Meteorological Centre, Karachi. The Earnest Money shall be subject to forfeiture if after opening of the tenders, a tenderer with draws his offer before the period for which his offer is valid. The offer with insufficient Earnest Money or without Earnest Money will be rejected straightaway. Separate Pay Order /Bank Draft for each tender (Serial No.) may be submitted positively.

c) Successful Tenderer / Firm is required to submit 2% Earnest Money of the total bid value including all taxes, this amount will be converted into Security Deposit, and firm will deposit the remaining 3% amount of security deposit, required other than Earnest Money amount available with Department within 5 days, time failing which the Earnest Money will be forfeited and risk purchase effected at the cost of such defaulting firm.

d) Tenders should indicate their National Tax Number/ G.S.T. No. issued from concerned Regional Income Tax Department and Collectorate of Sales Tax. Copies of both certificates must be attached with offers.

e) Tenders should indicate their National Tax Number/ G.S.T. No. issued from concerned Regional Income Tax Department and Collectorate of Sales Tax. Copies of both certificates must be attached with offers.

f) **Price quoted should be firm and final**, inclusive of all taxes, Sales Tax etc. Tenderers should note that if, during the currency of contract any Tax or Duties etc. alter or levied by the Government it would be the responsibility of the firm.

g) The quantity may be increased or decreased at the buyer's option.

- h) Tenderers are required to submit genuine offers after fulfilling the requirements of the Tender Enquiry. In case of fake offer or where the offer contain willful mis-representation, the same will be considered gross mis-conduct and fraud, which will lead to not only ignoring of the offer but may also led to blacklisting / forfeiture of Earnest Money.
- i) Department reserves the right to accept or reject any items or all tender according to PPRA rules.
- j) If for any reason the office remains closed on the date of opening of the tenders, the tender will be opened on the next working day at the same time and place.
- k) The firms declared as blacklisted by any Government Agency are not eligible for participation in the Tender business through this Department
- l) Late tenders i.e. tenders received after opening of tender box will neither be received nor entertained nor accepted and will be returned by hand or by mail.
- m) Country of Origin must be mentioned for each item with brand name if any. Offer will be ignored / rejected if country of origin is not mentioned.
- n) **Penalty/ Liquidated damages:** For failure to comply with delivery schedule of contract for supply / purchase order, to be issued against this tender inquiry , penalty will be imposed on defaulting firm as under:
 - i. 0.25% of the cost of entire purchase order or of such item as remains un-supplied /un-completed for every day exceeding the delivery period.
 - ii. If the item is not supplied even after payment of penalty for 10 consecutive days P.M.D reserves the right to cancel contract for supply / purchase order and to purchase required equipment from elsewhere at risk and cost of the defaulting
 - iii. The once successful bidders who are issued with the work order contract for supply / purchase order after offer and acceptance, intends to retract /retreat from the promise to supply their bid security would be forfeited and the firm would be blacklisted.
- o) Tender of above mentioned items must be under sealed cover clearly written the items name on the envelop should reached the office of under signed on or before the opening date **05-06-2020 at 11.30 PST** at RMC Karachi Airport Karachi which will be opened on same day at **12.00 PST** in presence of bidders or their representatives.

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